

IMPORTANT SOUTH CONTACTS

Questions? We are here to help!

Name	Email / Phone	Topic
Carey Killen <i>Principal</i> Joel Lavin & Joe Hadley <i>Assistant Principals</i>	killen_c@4j.lane.edu lavin_j@4j.lane.edu hadley_j@4j.lane.edu 541-790-8000	<ul style="list-style-type: none"> • ANY! Your administrators are here for you!
Camille Foskett <i>Main Office Secretary</i>	foskett_c@4j.lane.edu 541- 790-8000	<ul style="list-style-type: none"> • General questions
Kimberly Mejia <i>Office Manager & Facilities-Use Coord.</i>	mejia_k@4j.lane.edu 541-790-8010	<ul style="list-style-type: none"> • Facilities related questions • Request appointments with Principal
Melanie Namkoong <i>International High School Secretary</i>	namkoong@4j.lane.edu 541-790-8030	<ul style="list-style-type: none"> • IHS questions • IB requirements
Christi Asha <i>Finance Clerk</i>	asha_c@4j.lane.edu 541-790-8006	<ul style="list-style-type: none"> • Fees • Parking passes
Kim Ferguson <i>Attendance Clerk</i>	ferguson_k@4j.lane.edu 541-790-8008	<ul style="list-style-type: none"> • Absences • Pre-arranged absences & student homework requests
Melinda Shull <i>Registrar</i>	shull@4j.lane.edu 541-790-8015	<ul style="list-style-type: none"> • Enrolling and withdrawing a student • StudentVue login information and support • Transcript maintenance, including grade & credit change
Christie Ferris <i>Scheduler</i>	ferris_c@4j.lane.edu 541-790-8026	<ul style="list-style-type: none"> • Scheduling • Class changes/Add drop
Leann Hollenbeak <i>Counseling Secretary</i>	hollenbeak_l@4j.lane.edu 541-790-8013	<ul style="list-style-type: none"> • Schedules all counseling appointments • ONLINE APPOINTMENTS can be made at http://sehs.4j.lane.edu/people/counseling-center/
Shirley Madathil <i>Counselor- 9th Grade</i>	madathil_s@4j.lane.edu 541-790-8013	<ul style="list-style-type: none"> • Social/emotional concerns • Academic guidance • Career guidance
Juli McGlinsky <i>Counselor (A-F)</i>	mcglinsky@4j.lane.edu 541-790-8013	<ul style="list-style-type: none"> • A-F (last name)
Michael Leahy <i>Counselor (G-N)</i>	leahy_m@4j.lane.edu 541-790-8013	<ul style="list-style-type: none"> • G-N (last name)
Shantel Buss <i>Counselor (O-Z)</i>	buss_s@4j.lane.edu 541-791-8013	<ul style="list-style-type: none"> • O-Z (last name)
Emily Rousseau <i>9th Grade Transition Coordinator</i>	rousseau_e@4j.lane.edu 541-790-8022	<ul style="list-style-type: none"> • 9th Grade Success • Placement questions • Getting involved at South
Joy Maxwell <i>School Nurse</i>	maxwell_j@4j.lane.edu 541-790-8024	<ul style="list-style-type: none"> • Healthcare • Medication
Julie Vignoul <i>Librarian</i>	vignoul_j@4j.lane.edu 541-790-8050	<ul style="list-style-type: none"> • Library resources • Password issues for online accounts
Connie Summers <i>AV/Textbook Specialist</i>	summers@4j.lane.edu 541-790-8053	<ul style="list-style-type: none"> • Textbooks
Kathy Ruggles <i>School to Careers Coordinator & Volunteer Coordinator</i>	ruggles_k@4j.lane.edu 541-790-8012	<ul style="list-style-type: none"> • L# for College Now Courses • Internships/Job shadow opportunities/work study (16ys+) • Community and parent volunteer opportunities
Lori Sauter <i>College & Career Center Assistant</i>	sauter_l@4j.lane.edu 541-790-8011	<ul style="list-style-type: none"> • Study abroad & volunteer opportunities for students • College, career and scholarship information • College entrance exams
Dave Hancock <i>Athletic Director</i>	hancock@4j.lane.edu 541-790-8019	<ul style="list-style-type: none"> • SEHS sports