

Student Change Request Form

Student Name: _____ ID# _____

Student Cell: _____ Grade _____

Student Email: _____

(What you would like)

(What you have now)	Change Request Tri: 2	
Current Schedule	Per.	Course Title
0	0	
1	1	
2	2	
3	3	
4	4	
5	5	

(What you would like)

(What you have now)	Change Request Tri: 3	
Current Schedule	Per.	Course Title
0	0	
1	1	
2	2	
3	3	
4	4	
5	5	

Requests will be considered based on class size and availability. This is **NOT** a guarantee your request will be honored. If your request is possible, the revised schedule will be available on StudentVUE on Dec 4th.

Please write your reason for the change on the back of this form

Student Change Request Form

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Student Cell: _____ Grade _____

Student Email: _____

(What you would like)

(What you have now)	Change Request Tri: 2	
Current Schedule	Per.	Course Title
0	0	
1	1	
2	2	
3	3	
4	4	
5	5	

(What you would like)

(What you have now)	Change Request Tri: 3	
Current Schedule	Per.	Course Title
0	0	
1	1	
2	2	
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4	4	
5	5	

Requests will be considered based on class size and availability. This is **NOT** a guarantee your request will be honored. If your request is possible, the revised schedule will be available on StudentVUE on Dec 4th.

Please write your reason for the change on the back of this form

Schedule Change Request Form

it #: _____ Student Name: _____

Student email: _____ Grade _____

Cell Number: _____ Date _____

The student class schedule is based on the courses requested during forecasting last spring and on the availability of elective courses. A student's schedule will not be changed unless one of the following circumstances apply, please all check boxes that apply.

- Academic misplacement, as determined and initiated by the teacher.
- A necessary graduation requirement is missing.
- Failure in or missing a prerequisite class.
- A technical error or an obvious mistake.
- A health issue, requiring documentation by a physician.
- An open period is required to access an off-campus class.

Additional Comments:

**** Make requested changes on the back of this**



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Schedule Change Request Form

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