

Site Council Meeting December 18, 2013

In attendance: Ingrid Brandt, Alec Bania, Tracey Windom, Virginia Farkas, Elton Villanea, Brian Naghski, Pat Avery, Sarah Prater, Jeff Paules, Mary Taylor, Juli McGlinsky, Cheryl Henderson, Mike Stasack, Bobbie Willis, Stephanie Cannon, Danielle Glenzel, Stan Paulic, Asher Tubman, Randy Bernstein, Deb McCoy

I Opening Activities

A. Welcome and Agenda Review

B. Visitor Comments: (None)

II. Ongoing Work

C. Updated Group Agreements: A handout was passed out containing the group agreements. Some changes were highlighted such as the timekeeper position being added. Also the certified staff group now has 11 positions on the Site Council and six would be needed for a quorum.

*There was a question about the group agreements stating that the Site Council members were signed up for three-year terms. It was noted that department heads do not always stay in that position for that long. A parent rep also stated that she thought it would be a two-year commitment. It was explained that the three-year commitment was not mandatory, however a three-year term is preferred.

III. New Work

D. MLK Assembly: A handout for the MLK Assembly Schedule was passed out.

* The assembly will be scheduled for Wednesday Jan 22nd and the assembly schedule is listed below. Half of the student body will go to the assembly during 2nd A and the other half will go to the assembly during 2nd B.

1 st	9:20-10:05
2 nd A	10:10-11:00
2 nd B	11:10-11:55
L	11:55-12:30
3 rd	12:35-1:20
4 th	1:25-2:10
5 th	2:15-3:00

*There was some concern about the auditorium being cleared in time for the assembly because the orchestra has a concert on the same day. It was suggested that the students in group A be the students who are taking classes that are closer to the auditorium. It was

decided that the assembly will be held in the auditorium and the students in group A will be the students who have classes on that end of the school.

E. SIP 2013-2016: Randy told the Site Council that the School Improvement Plan must include a goal for Reading, Math, and Writing. He said that it also has to have 9th grade attendance and credit goals, and there also has to be a Cohort Graduation goal, and a Health and Wellness Goal. Randy suggested that the Site Council break into groups of 4 or 5 to work on their respective goals for the SIP.

Health and Wellness Goal:

*Staff members are wanting their workload to decrease in general

*Some staff are no longer doing everything they used to do and are doing things such as capping how many letters of recommendation they write for students.

*The Health and Wellness Team would like to get some data about what is causing stress in various departments and what strategies departments are implementing to alleviate stress.

*The Health and Wellness team would like to come up with some activities or supports that would help faculty members. A rough draft of a goal was worked on and it will be emailed to Randy.

Math Department: The Math department would like to specifically identify the group of students who are barely meeting or not meeting Oaks during 8th grade. They would like to know what percent of 8th graders are from that category and what percent of 10th and 11th graders were in that category. They would also like some other data related to student population subsets. The site council math group suggested changing the language of one of the math goals from "99% of seniors" to "99% of seniors getting a standard diploma". Asher will type up the formal math goal for the SIP and email it to Randy.

9th and 10th graders Credit Goal: The group that worked on this goal talked about making this goal for 9th grade only. It was mentioned that ninth graders who earn six or more credits and who do not fail a class during their freshmen year have a much higher graduation rate. This group talked about communicating with teachers to check in on students who are failing earlier during freshmen year. They talked about getting 100% of teachers using Synergy so that they could check in on ninth graders who need extra support more effectively.

Attendance Goal: This group talked about doing freshmen advisory for every freshmen and using Synergy to communicate with parents about their student's attendance more efficiently. An Advisory program would have other benefits, as well.

Graduation Rates: The graduation rate group stated that they need baseline data related to this topic in order to create a meaningful goal. The team also mentioned that none of the

suggested strategies to achieve this goal have to do with relationship building with students and the team recommended having some strategies that focus on this. The team wanted to collect some data about why students leave. The team wanted to devise a strategy to track students who have ten-day drops. They would also like a goal that focuses on supporting students who are struggling with life in general. It was stated that about 14% of students don't graduate. The graduation team wants to focus more specifically on that specific group of students and how to best support them.

F. New Course Proposal Process

*A new or modified course proposal form was passed out. There was a question about whether the course proposal form would still work since there is not curriculum committee anymore. Admin said this is an opportunity to rethink this whole process and come up with something that is a better. Bobbi will meet with Stephanie and Virginia to talk about creating the new course proposal process. The Site Council will need to decide on a process for looking at new curriculum and implementing it. They will also need to make a decision about a process for modifying and changing existing curriculum.

G. Student Government

*The student government reps said that students were saying that the counseling office wasn't open during lunch but that they checked and it was. Student government is concerned that some students might be feeling that their counselors are less accessible this year because of all the changes, and they plan on administering a survey to collect more information.

*The food drive wrapped up Thursday December 19 and it was disrupted by the snow week so members of student government worked to get info out through various social media channels to help increase awareness about it.

* The winter formal is scheduled to be on Jan 11th.

H Parent Council

*The Celebrate South Fundraiser will be May 9th.

*Parent Council meets at 7PM tonight

*A parent council rep stated that last year the parent reps had collaborated with the Health and Wellness team in order to work on creating teacher wish lists and helping them out. The idea was that Parent Council would like to set up something where parents could donate materials and items that might be needed in certain classrooms or volunteer some time to help out.

I. Principal's report:

*People are asking about the calendar a lot and how it will be affected by the snow days. Some Furlough days will be filled with instructional days. It is looking like the third trimester would be about 60 days and second trimester would be about 50 days. A week of trimester 3 scheduled for before spring break will slide to after the break. Planning, Professional Development, and Grading Days related to the end of the second trimester change from March 13th and 14th to March 20th and 21st. Tomorrow our choir sings at South Town Rotary and some money will be donated to them. At the time of the report we had not heard about the EEF grants, but have since learned that the AVID and Math Clicker grants were awarded. The administrative team is working on gathering the grade reports for the end of the first trimester. Grades went in the mail yesterday. Now that parents can look up grades online a discussion has started about not mailing out grades for every student. For the time being departments that are thinking about new course proposals should email admin about them.

J. Next Agenda

Next Faculty Council meeting is Jan 8th
Next Site Council meeting will be Jan 22nd

Next meeting Agenda will include:

SIP
New Course Proposal Info
New Items TBD