

**SEHS Site Council Meeting minutes  
September 16, 2015, 3:45-5:30, Library**

**OPENING ACTIVITIES**

We introduced ourselves, and met our new student reps Alex Leve and Jin Kim.

**NEW ITEMS**

**Site Council Purpose**

We discussed the purpose of Site Council, as distinguished from Staff Council. It was noted that Site Council is the final word on school decision-making, and includes all stakeholders including students, parents, staff, classified and administrators. Site council works to implement the school improvement plan. Staff council deals with more day-to-day items, such as locker clean out schedules, etc. Site council is also paid out of a source other than school leadership funds.

**Group Agreements**

We discussed the Site Council process for decision-making. To pass something we have to have a quorum, or adequate representation from all groups present (50% of each group.) Once there is quorum present, there must be consensus. Consensus is considered everyone in agreement or neutral on an issue. If someone is not in consent, they are required to articulate what would need to be changed in order for them to be in agreement.

**Professional Develop. Schedule**

Andy walked us through admin's developing plan for the professional development schedule. Right now December 7, Jan 5, and March 18 are slated for district-led PD. There is also state in-service on October 9. In addition to those dates, we will have the 3<sup>rd</sup> Wednesday of every month for PD, the fourth Wednesday of every month will be for collaboration. On that 4<sup>th</sup> Wednesday, there will be more structure. Teams such as AVID and Equity team will meet, as well as teacher interest groups. The teacher interest groups would need to be in line with the school improvement plan, and would have a deliverable at the end of the year, such as a presentation of learning. There will be more detail on how teacher interest groups will be structured once they have been approved.

Brian asked about the schedule in October, as there is testing day that bumps one Wednesday morning, which has messed up PD in the past. Andy is hoping to have a flexible plan, so that we can deal with things like this that always that come up.

**Communication**

Bobbie has set up a Google docs account, and is hoping we can all start to use this. I asked about allowing other site council members to view the minutes before we publish them. We discussed this and decided that I would email the minutes to the group, and

people could comment or suggest changes. After two days I will email the minutes to Mary, and she will post them on the website.

## **ONGOING WORK**

### **SIP WORK & Debrief**

We are on the third year of our school improvement plan, so it is time to start wrapping up this plan. We'll need to be gathering data and buttoning up the plan. Andy will then submit it.

We have six realms of goals; freshmen earning credit, freshmen attendance rates, math, reading, writing and graduation rates. Last year, groups of people worked on each goal. Bobbie asked people to look back at the goals and review the action the groups were willing to take.

Bobbie also asked that we come to the meetings with our materials, knowing what we are doing. She hoped that that will make better use of our time in these meetings. Alex asked if we could also look at what went well, and what didn't with the SIP, so we can consider that when developing the next plan.

### **EEF proposals**

Here is a live link to the EEF proposal. Let's get these proposals rolling!

[EEF Proposals](#) (linked to application)

The school can submit up to three proposals. Proposals can be submitted in increments of \$2000, and \$500. Fill out your proposal and send it to Bobbie. Site council will vote on these at the October meeting.

## **REPORTS**

### **Student Government**

The StuGov team has just started meeting. They meet on Tues and Thurs at lunch. Right now they are getting to know each other. Rather than working in class groups, as they have in the past, they have come up with several committees such as compost, intermurals, etc. Kids from all classes will work on the committees, so that kids aren't just working with others in their own grade. Club day is coming up. Bobbie noted that in Site Council it is nice to hear what StuGov has been up to, and what they have planned for the future.

### **Parent Council**

Parent council has not met this year yet. Today is open house and parent council is heading in to set up for the social. There they will let them know about Celebrate South, sign them up for escript, invite them to parent council etc. It was noted that we are short on parent volunteers for the career center.

Tamara has agreed to be the staff representative on parent council

**CLOSING**

Set Next Agenda

Prioritizing EEF grants

PD schedule